

	European Aviation Safety Agency	
	Agenda & Schedule	
	Meeting	SSCC Meeting
	Date	30 November – 1 December 2011
	Organised by	EASA Rulemaking Directorate

Day One SSCC Sub-Committee Meetings 30 November 2011	
Starting & Ending Time	<p>Meetings of the SSCC Sub-Committees (timetable is determined in each Sub-Committee agenda)</p> <ul style="list-style-type: none"> ▪ Design & Manufacturing ▪ Engineering & Maintenance ▪ Flight Standards ▪ ATM <p>Common session for all Sub-Committees: 10.00h – 11.00h in meeting room 4.049, EASA premises Presentation on items:</p> <ul style="list-style-type: none"> ▪ 4-year Rulemaking Programme 2011-14 - Performance <p>Information paper 01: Performance report</p> <ul style="list-style-type: none"> ▪ 4-year Rulemaking Programme 2012-15 – Latest Developments <p>Information paper 02: Presentation on UAS regulatory developments</p> <ul style="list-style-type: none"> ▪ 4-yr Rulemaking Programme 2013-2016 <ul style="list-style-type: none"> ▪ Organisation of work and delivery of the Rulemaking programme <p>Information paper 03: Presentation on the subject</p> <ul style="list-style-type: none"> ▪ Working approach for the review of the inventory <p>discussions on the issues will be held in the Sub-Committee meetings following this session</p>
Location	<p>Sub-Committee Design & Manufacturing:</p> <ul style="list-style-type: none"> ▪ Meeting Room 05.053 <p>Sub-Committee Engineering & Maintenance:</p> <ul style="list-style-type: none"> ▪ Meeting Room 06.017 <p>Sub-Committee Flight Standards:</p> <ul style="list-style-type: none"> ▪ Meeting Room 04.049 <p>Sub-Committee ATM</p> <ul style="list-style-type: none"> ▪ Meeting Room 19.002 <p>Sub-Committee Aerodromes</p> <ul style="list-style-type: none"> ▪ Already meeting on 17th November 2011
List of expected participants	SSCC Members & delegates EASA Staff

Detailed agenda points and timing of each SSCC Subcommittee meeting will be provided by the respective Subcommittee Chairman		
Day Two SSCC Meeting 1 December 2011		
The preparatory meeting between EASA and SSCC Chairs		
Starting Time	8:30 H	
Ending Time	9:15 H	
Location	"Barcelona Room", Jugendherberge Köln-Deutz, Siegstr. 5 50679 Cologne	
List of expected participants	SSCC Chairs and EASA Staff	
Full SSCC Meeting		
Starting Time	9:30 H	
Ending Time	17:00 H	
Location	"Barcelona Room", Jugendherberge Köln-Deutz, Siegstr. 5, 50679 Cologne	
List of expected participants	SSCC Members & Observers EASA Staff	
9: 30-17:00	Topics for Discussion	Agency
1	Welcome introduction	
2	Adoption of the agenda	
3	Adoption of the minutes of the previous meeting Review of action table	
	Working paper 00: Minutes of meeting 1-2011	
4 Information /Opinion	General introduction <ul style="list-style-type: none"> ▪ Update on existing remit <ul style="list-style-type: none"> ▪ Product safety ▪ Environmental protection ▪ Update on First extension 	
	The above update items will be presented – presentations will be distributed as follow-up documents	
11:00-11:15	Coffee Break may be adapted to the course of the discussions	
4 cont'd Information /Opinion	<ul style="list-style-type: none"> ▪ Update on Second extension 	
	The above update items will be presented – presentations will	

	be distributed as follow-up documents
5 Information	Reports from the Subcommittee Chairs¹
12:30-13:30	Lunch break
6 Information	Update on Review of the Rulemaking Procedure Information Paper 04 – Presentation on the subject
7 Information	Feedback on implementation of EASA rules²
8 Information	Regulatory Roadmap Information Paper 05 – Presentation on the subject
9 Information	AOB <ul style="list-style-type: none"> ▪ Planning of future meetings Information paper 06: Future meetings <ul style="list-style-type: none"> ▪ Principles of communication via the SSCC mailing list ▪ Presentation on Comitology following Lisbon Treaty Information paper 07: Presentation on the subject <ul style="list-style-type: none"> ▪ Closing the feedback loop between Rulemaking and Standardisation Information paper 08: Presentation on the subject <ul style="list-style-type: none"> ▪ Rulemaking and cooperation with 3rd country authorities Information paper 09: Presentation on the subject <ul style="list-style-type: none"> ▪ Identify stakeholders who would be interested in SSCC/sub-SSCC activities
17:00	End of the meeting

Schedule of the next meeting	Date: 15-16 May 2012 Location: Day 1: EASA premises: 04.49 (Bridge room) Day 2: Jugendherberge Köln-Deutz, Siegstr. 5 50679 Cologne (tbd)		
Prepared by	K. Reinartz/ A. Tziolas		Signature

¹ For efficiency reasons, Subcommittee Chairs are invited to present recommendations/ observations that are relevant to the full SSCC

² A permanent agenda point on the feedback on the implementation of EASA rules (difficulties in interpretation, implementation or harmonisation, identification of inconsistencies or regulatory vacuums) is added as a follow-up to the NETS implementation.