

	<b>European Aviation Safety Agency</b>	
	<b>Agenda &amp; Schedule</b>	
	<b>Meeting</b>	SSCC Meeting
	<b>Date</b>	24 – 25 May 2011
	<b>Organised by</b>	EASA Rulemaking Directorate

**Day One  
 SSCC Sub-Committee Meetings  
 24 May 2011**

<b>Starting &amp; Ending Time</b>	<p><b>Meetings of the SSCC Sub-Committees                  (timetable is determined in each Sub-Committee agenda)</b></p> <ul style="list-style-type: none"> <li>▪ Design &amp; Manufacturing</li> <li>▪ Engineering &amp; Maintenance</li> <li>▪ Flight Standards</li> <li>▪ ATM</li> <li>▪ Aerodromes</li> </ul> <p><b>Common session for all Sub-Committees:                  10.00 – 11.00h</b> in meeting room <b>4.049</b>, EASA premises</p> <p>Presentation on item:</p> <ul style="list-style-type: none"> <li>• Refresher on the format and content of the 4 year Rulemaking Programme</li> </ul> <p>with discussions on the issues to be held in the following Sub-Committee meetings</p>
<b>Location</b>	<p><b>Sub-Committee Design &amp; Manufacturing:</b></p> <ul style="list-style-type: none"> <li>▪ Meeting Room 04.015</li> </ul> <p><b>Sub-Committee Engineering &amp; Maintenance:</b></p> <ul style="list-style-type: none"> <li>▪ Meeting Room 16.017</li> </ul> <p><b>Sub-Committee Flight Standards:</b></p> <ul style="list-style-type: none"> <li>▪ Meeting Room 04.049</li> </ul> <p><b>Sub-Committee ATM</b></p> <ul style="list-style-type: none"> <li>▪ Meeting Room 19.003</li> </ul> <p><b>Sub-Committee Aerodromes</b></p> <ul style="list-style-type: none"> <li>▪ Meeting Room 19.007</li> </ul>
<b>List of expected participants</b>	SSCC Members & delegates EASA Staff

**Detailed agenda points and timing of each SSCC Subcommittee meeting will be provided by the respective Subcommittee Chairman**

<b>Day Two SSCC Meeting 25 May 2010</b>		
<b>The preparatory meeting between EASA and SSCC Chairs</b>		
<b>Starting Time</b>	8:30 H	
<b>Ending Time</b>	9:15 H	
<b>Location</b>	"Barcelona Room", Jugendherberge Köln-Deutz, Siegstr. 5 50679 Cologne	
<b>List of expected participants</b>	SSCC Chairs and EASA Staff	
<b>Full SSCC Meeting</b>		
<b>Starting Time</b>	9:30 H	
<b>Ending Time</b>	17:00 H	
<b>Location</b>	"Barcelona Room", Jugendherberge Köln-Deutz, Siegstr. 5, 50679 Cologne	
<b>List of expected participants</b>	SSCC Members & Observers EASA Staff	
9: 30-17:00	Topics for Discussion	Agency
1	Welcome introduction	
2	Adoption of the agenda	
3	Adoption of the minutes of the previous meeting Review of action table <b>Working paper 00: Minutes of meeting 2-2010</b>	
4	<b>Election of Vice-Chair for full SSCC</b>	
<b>5 Information /Opinion</b>	<b>General introduction</b> <ul style="list-style-type: none"> <li>▪ New rule structure</li> <li>▪ Update on existing remit                             <ul style="list-style-type: none"> <li>▪ Product safety</li> <li>▪ Environmental protection</li> <li>▪ Use of the new rule structure in the Airworthiness domain</li> </ul> </li> <li>▪ Update on First extension</li> <li>▪ Update on Second extension</li> <li>▪ Update on Bilateral Agreements</li> </ul> <b>The above update items will be presented – presentations will</b>	

	<b>be distributed as follow-up documents</b>
<b>11:00-11:15</b>	<b>Coffee Break may be adapted to the course of the discussions</b>
<b>6 Information</b>	<b>Reports from the Subcommittee Chairs<sup>1</sup></b>
<b>12:30-13:30</b>	<b>Lunch break</b>
<b>7 Information/ Opinion</b>	<p><b>4-year Rulemaking Programme</b></p> <ul style="list-style-type: none"> <li>▪ Information on the state of implementation of the 4-year Rulemaking Programme 2011-2014</li> </ul> <p><b>Information paper 01: Progress report (room document)</b></p> <ul style="list-style-type: none"> <li>▪ Feedback and opinion on the priorities of the 4-year Rulemaking Programme 2012-2015                             <ul style="list-style-type: none"> <li>▪ Recommendation from SSCC Members on tasks to be added, deleted, advanced or postponed</li> </ul> </li> </ul> <p><b>Working Papers 01a &amp; b: draft 4 year Rulemaking Programme 2012-15 and Inventory</b></p>
<b>8 Information</b>	<p><b>Review of the Rulemaking Procedure</b></p> <p><b>Information Paper 02: presentation on the subject (room document)</b></p>
<b>9 Information</b>	<p><b>Feedback on implementation of EASA rules<sup>2</sup></b></p> <p><b>No Information paper since no contributions from the Members</b></p>
<b>10 Information</b>	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>▪ Planning of future meetings</li> </ul> <p><b>Information paper 03: Future meetings</b></p> <ul style="list-style-type: none"> <li>▪ Results of the discussions on Basic LAPL/LAFI</li> <li>▪ Upcoming survey on current and future SSCC</li> </ul>
<b>17:00</b>	<b>End of the meeting</b>

<b>Schedule of the next meeting</b>	<b><u>Date:</u></b> 30 November – 1 December 2011		
	<b><u>Location:</u></b> Day 1: EASA premises: 04.49 (Bridge room) Day 2: Jugendherberge Köln-Deutz, Siegstr. 5 50679 Cologne		
<b>Prepared by</b>	K. Reinartz/ A. Tziolas	26/05/2011	Signature

<sup>1</sup> For efficiency reasons, Subcommittee Chairs are invited to present recommendations/ observations that are relevant to the full SSCC

<sup>2</sup> A permanent agenda point on the feedback on the implementation of EASA rules (difficulties in interpretation, implementation or harmonisation, identification of inconsistencies or regulatory vacuums) is added as a follow-up to the NETS implementation.