European Aviation Safety Agency
MINUTES OF MEETING

Subject	Sub SSCC ADR, 2-2012
Date	11 December 2012
Location	**Sub-committee Aerodromes: meeting room:** 19/006

Organised by	EASA, R5.2 Airports Rulemaking Section

FINAL

List of Participants:

	Sub SSCC Members and Delegates	**EASA staff**
Attendees	Dick MEERMAN, ACI, Chairman Brad Bachtel, Boeing Andreas Eichinger, ACI Jean-Paul Genottin, Airbus Pierre Moreillon, ERAC Bosko Rafailovic, Skyguide (ok)	Jussi Myllarniemi Tamara Mejstrikova Maike Janssen Vasileios Stefanioros Marcella Miano Predrag SEKULIC, secretary
Apologies	Isa Alkalay, Skyguide Walter Gaber, Fraport Dirk Geukens, ACI Enrique Carmona, ETF Ian Witter, BAA	

AGENDA **SSCC Sub Committee ADR meeting** **11 December 2012**		
Starting Time	13:00	
Ending Time	17:20	
Location	EASA meeting room No.: 19.006	
List of expected participants	SSCC Sub ADR members & delegates EASA Staff	
13.00	**Topics for Discussion**	**Agency**
1.	Welcome introduction	
2.	Adoption of the agenda *(Information paper, Draft agenda)*	
3.	Adoption of the minutes of the previous meeting *(Working paper: Draft MoM 1-2012)*	
4.	4-year Rulemaking Programme • Update of the RMP 2013 – 2016 (related to ADR) and information on closing the RMP 2012 - 2015, • ADR Sub SSCC recommendations on tasks to be added, deleted, advanced, postponed in RMP	

	(Working paper: RMP 2013-2016)
5.	Progress update and discussion on ADR tasks: • Status of the CRD on NPA ADR • Apron Management Services • Requirements for Aerodrome equipment Review of SSCC and Sub SSCC
6.	Conclusions on the main points to be reported by the Chair to the full SSCC meeting Action table for SSCC, comments
7.	AOB: ▪ Future meetings of SSCC Sub Committee – ADR (5-6 June 2013) ▪ Presentation Boeing 777X
17:00	**End of the meeting**

Schedule of the next meetings	**Date:** Day 1: 5 June 2013, SSCC Sub ADR, EASA premises (tbd) Day 2: 6 June 2013, full SSCC, Cologne (location tbd)

Prepared by	Predrag Sekulic, secretary Approved by Dick Meerman, Chair		Signature

Welcome introduction

Jussy MYLLARNIEMI welcomed the participants on behalf of the ATM & Aerodromes department and gave the floor to the Chairman.

The Chairman opened the meeting and thanked participants for their attending to the sixth meeting of the Sub SSCC ADR committee and furthermore, because the meeting are attending some new members / participants, asked for the round the table introduction. An introduction of all participants followed. In addition, it was mentioned that from now, the Sub SSCCs ADR and ATM committees will participate the representative from other Subcommittee.

2. Adoption of the Agenda

The Secretary of the sub-committee gave a brief presentation to the draft agenda of the meeting, which had been distributed prior to the meeting. In item 6 it has been added the 'acction table for SSCC, comments' as well as under AOB a presentation about new Boeing 777X chapter 'F' aircraft with folding winglets, held by Brad BACHTEL. Furthermore, the Secretary informed the participants about some adjustments to the time schedule due to available time slots of external speakers.

The agenda was adopted, with above mentioned changes.

Conclusion/Action:	The agenda for the 6th meeting was adopted.

3. Adoption of minutes of the previous meeting

After pointing out little changes that had been made the minutes of the fifth Sub SSCC ADR meeting were adopted.

The Secretary informed about the apology sent by Gernot KESSLER for not being able to join the meeting.

Myllarniemi strengthened the necessity and highly importance of thematic discussions during the Sub SSCC ADR meetings.

Conclusion/Action:	. The minutes of the 5th meeting were adopted.

4. 4-year Rulemaking Programme
    Update of RMP 2013-2016, information on closing the RMP 2012-2015
    ADR Sub SSCC recommendations on tasks to be added, deleted, advanced, postponed in RMP

Information on closing the RMP 2012-2015:

The Secretary went through the document on Rulemaking Programme 2013-2016.

Concerns were given on ATM.005, Requirements for systems, constituents and equipment used in ATM/ANS and ADR, when it is expected that the rulemaking task will start and when the ToR is going to be published, since there was no new input:

Myllarniemi explained that the industry is not yet informed since the tasks is complex and the progress is still in internal coordination. Because the complexity of the subject EASA is preparing the concept paper to support the ToR

| ADR | Legal requireme nts | RMT.0161 (ATM.005 a) | ATM.005 (a) | Requirements for systems, constituents and equipment used in ATM/ANS and ADR | Implementing measures (IR) for the certification of Aerodrome Equipment and ATM Systems and Constituents. | ATM/ADR | Group | Opinion | 2012 | 2014 | Start date changed from 2011 to 2012 |
| ADR | Legal requireme nts | RMT.0162 (ATM.005 b) | ATM.005 (b) | Requirements for systems, constituents and equipment used in ATM/ANS and ADR | Implementing measures (AMC, CS and GM) for the certification of Aerodrome Equipment and ATM Systems and Constituents. | ATM/ADR | Group | Decision | 2012 | 2014 | Start date changed from 2011 to 2012 |

The Secretary went through the presentation 'AI 4 -Presentation on Highlights of the RMP SSCC Dec 2012' about the 4 – year Rulemaking Programme in order to get any remarks. The presentation is going to be given at the full SSCC Committee, December 12, 2012.

- Slide 3: The Chair asked about the status of the chart "Opinions and Decisions in 2012 (…)" and the work that has been done. It has been replied that the slide presents the statistic numbers of tasks that are closed or still on-going and not the qualitative and quantitative matters which does justify the EASA.

- Slide 6:

Alignment of Regulation No (EC) 2042/2003 with Regulation (EC) No 216/2008 and with ICAO Annex 6 requirement for human factor principles to be observed in the design and application of the aircraft maintenance programme	Opinion

There was a discussion concerning the differences between ICAO rules and European rules and how the EASA is handling this fact. RMP reflects current needs of the states and industry and is adjusted by the inputs received from both. SERA developments and State letter no. 41 to be reflected in the RMP which has been confirmed. ICAO Annex 19 is in the final adopting stage. It has been pointed out complexity of the IRs in relation to the 'soft law' and that anticipating of the flexibility is very important in the rulemaking.

The Secretary presented the document on 'Feedback on Implementation of EASA rules'. No comments were made.

Conclusion/Action:	The SSCC ADR Subgroup has been informed about the 4-year rulemaking programme and related tasks to the 'aerodromes' rulemaking. Action has to be taken on the developments of the task concerning ATM.005. Furthermore, there will be more information in June during the next group meeting. Also, it is asked if Rafailovic can give some inputs on ATM in the next meeting.
	A discussion on ICAO SARPs and European rules concluded in putting this subject as well as to propose thematic issues on the agenda for the next Sub SSCC meeting.

5 Progress update and discussion on ADR tasks and Review of SSCC and Sub SSCC

Progress update and discussion on ADR tasks:

The Secretary gave an update on the CRD and announced that the CRD is published since November 26, 2012and that the documents are opened for the reactions (not comments!) until February 3, 2013.

Further update information on the CRD was given by Mejstrikova and Stefanioros.

Comments were given to the following:

Slide 9: The use of 'vicinity' and 'surrounding' was discussed, concluding that 'surrounding' is the correct word. A Question on surroundings was asked, concluding that any action to surroundings is left to the MS and it is not an EASA issue.

Slide 27: The difference between 'approval' and 'acceptance' was discussed, concluding to explain the difference in the next meeting.

Slide 33: The term 'higher code' was discussed, concluding that it is explained with GM.

Concerning CRD-CS, clarification of the difference between soft law and hard law had been asked.

Review of SSCC and Sub SSCC

Miano, Rulemaking Coordination Officer at EASA, visited as external speaker to give a review of SSCC and Sub SSCC. Most important was the fact that the number of participants of the SSCC committee will be reduced. Thus, some companies should reduce their number of participants. Further, the communication between SSCC and RAG will be common line.

In addition, Miano has been was kindly asked to speak about novelties in the programming phase.

Conclusion/Action	Explain the difference between 'approval' and 'acceptance'.

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6. Conclusion on the main points to be reported by the chair to the full SSCC meeting; Action table for SSCC, comments.

The Secretary inserted the main points of the Sub SSCC ARD Committee meeting to the presentation which to be presented for the full SSCC meeting.

- Following activities (RMP 2013-2016)
  - Expected amendments to ICAO Annexes (No 14 & others related to ADR), adoption of PANS ADR and SMS (depend of ICAO developments)
  - Concept / ToR on Aerodrome equipment (pending activity)
  - Requirements for Heliports (2013 – 2015)
- Coordination
  - EASA ATM / ADR rulemaking processes
  - Sub SSCC ATM / Sub SSCC ADR coord. established
  - Sub Comts / TAGs and SSCC / RAG coordination are needed

- Sub SSCC ADR opinion on future priorities:
  - ICAO future amendments to ICAO Annexes (14 & others related to ADR)

- ➤ <u>Safety recommendation addressed to the Agency</u>
- ➤ Apron management services (on going)
- ➤ Aerodrome equipment (on going)
- ➤ PANS ADR, SMS
- ➤ Heliports (lower priority)

The Secretary went through the Action Table and the question what happens to the FP for the MS came up. The group has been explained that the revised SSCC and Sub SSCC groups will include new nominations and different work of the Sub groups. There were no other comments.

Conclusion/Action:	Chairman to present conclusions from the Sub SSCC ADR meeting to the full SSCC meeting on December 12, 2012.

7. AOB

Future Meeting of SSCC Sub Committee ADR was decided: The meeting date is scheduled on June 5th, 2013.

Presentation by BACHTEL on Boeing 777X with its folding wingtip (Code F on the runway / Code E on the taxiways)

BACHTEL gave a presentation on the above topic, asking EASA and participants for their comments and contribution.

Conclusion/Action:	N/A

7. Closing

The chairman and the secretary thanked everyone for attending. The meeting closed at 17:20 h.

Conclusion/Action:	N/A

List of actions:					
Item	Action (What)	Person Responsible (Who)	Deadline (When)	Status (Optional)	Comments
02-2012	Information on ATM.005	R5.2	7th Sub SSCC meeting	Closed	
02-2012	Input on ATM	B. Rafailovic	7th Sub SSCC meeting	Closed	
02-2012	Differences between ICAO rules and European rules on fix agenda	all	7th Sub SSCC meeting	Closed	
02-2012	Thematic issues on fix agenda	all	7th Sub SSCC meeting	Open	
02-2012	Explain the difference between 'approval' and 'acceptance'.	R5.2	7th Sub SSCC meeting	Closed	

02-2012	Discuss 'higher code' with GM	all	7th Sub SSCC meeting	Closed	
02-2012	Prepare final presentation for the full SSCC meeting on December 12, 2012.	Secretary	December 12,2012	Closed	